



THE ESPLANADE HOTEL

Weddings & Unions

Your special day with us at The Esplanade Hotel



Thank you for your interest in holding a wedding at The Esplanade Hotel. We are an historic all-weather venue that prides itself in helping to create your perfect day. Located on Devonport's waterfront we are a short ferry ride from the city-centre and mere metres from the local beaches. You have the choice of having your ceremony on-site or in one of the many local historic churches or outdoor venues including North Head and Torpedo Bay or at The Esplanade Hotel.

Wedding ceremonies and receptions are held in the elegant ballroom beneath antique chandeliers. You will also be able to use our sophisticated bar area while mixing with your guests.

With an easy to reach location and on-site accommodation The Esplanade will ensure that you and your guests feel both pampered and at home.

Our Packages

We aim to create personalised weddings while removing the stress. You will find that our wedding packages for Intimate Weddings and Cocktail Functions are designed to simplify the process and most importantly - keep that budget under control. This leaves you with more time to focus on the finishing touches. Unlike many other wedding packages, we have sought good deals on quality New Zealand produced wine to include in our costings.

Other Weddings and Events

We are happy to create a tailor-made wedding just for you. Please get in contact with your vision for your perfect day and we will do our best to create it for you!

The Venue

The Esplanade Hotel offers Auckland boutique hotel accommodation, right on the waterfront in Devonport, Auckland, New Zealand. This Auckland boutique hotel is nestled in the heart of Devonport village, just across the harbour from the heart of Auckland City. Dominating the Devonport foreshore this hotel enjoys unrivalled harbour and city views. This gracious Auckland boutique hotel, which was built in 1903, has been elegantly restored and has a character and charm all its own.

With only a ten-minute ferry ride to downtown Auckland, The Esplanade Hotel offers the convenience of boutique hotel accommodation in Auckland without the hassle of the inner city.



Our elegant, historic ballroom is perfect for both wedding ceremonies and receptions. It has vintage chandeliers, an open fireplace and large arched windows looking out over the beach and wharf. The Esplanade bar has a sophisticated Art Deco vibe and opens to a al fresco paved seating area. There are plenty of opportunities for stunning photographs, including in front of our stained-glass windows and on our sweeping staircase.

Intimate Wedding Package

50 guests

The Intimate Wedding package is designed for smaller weddings involving a seated 3 course meal in our gorgeous Victorian ballroom.

The maximum number of guests The Esplanade Hotel can comfortably cater to for a sit-down meal is 50 and this package has been created to cater for that number.



Included in this package:

- ♥ Exclusive use of the ballroom and availability of our main bar area (non-exclusive)
 - ♥ Three course set menu
 - ♥ Sparkling wine for your champagne toast (*1 glass per guest*)
 - ♥ Enough wine or tap beer for your guests (*approx. 3 glasses per guest*)
 - ♥ Non-alcoholic options
 - ♥ One room for the night (*Harbourside Room, including breakfast for 2 guests*)
 - ♥ All seating and tables
 - ♥ White linen table cloths
 - ♥ White linen napkins
 - ♥ Access to in-house music system
 - ♥ Fairy light backdrop
 - ♥ Personalised printed Esplanade menus
 - ♥ Tea lights on tables
 - ♥ Room set up to your configuration
 - ♥ In-house cake cutting service
 - ♥ Cake and gift table
 - ♥ Planning consultation appointments
 - ♥ Dedicated staff to ensure quality service

Total cost for the Intimate Wedding Package: \$7,550

Extras to consider:

- ♥ Canapés on arrival (\$40 per person)
 - ♥ Cocktails on arrival
 - ♥ More wine or champagne
(please see beverage list on website)
- ♥ Upgrade room to Victoria Suite (\$200)
- ♥ Ceremony turnaround charge
(\$300 the ballroom can also be used as a wet weather option for outdoor weddings)
- ♥ Late night snack e.g. cheese platter or pizza



Sophisticated Cocktail Wedding Package

80 guests

This package is designed for weddings of with up to 80 guests. It involves the ballroom and bar being used as a more sociable, cocktail-lounge type venue. Without the constraints of a sit-down meal, couples will have the chance to mix and mingle more freely with their guests.

**Please note that prices are not transferable to a per person rate*

Included in this package:

- ♥ Exclusive use of the ballroom and availability of main bar area (non-exclusive)
- ♥ Canapé selection (2 per guest)
 - ♥ A hot ham station
- ♥ Sparkling wine for your champagne toast
 - ♥ Wine for your guests
 - ♥ Non-alcoholic options
 - ♥ One room for the night
(Harbourside room, including cooked breakfast for two)
- ♥ White linen tablecloths



- ♥ In-house music system (optional)
 - ♥ Fairy light backdrop
 - ♥ Tea lights on tables (optional)
- ♥ Room set up to your configuration
 - ♥ In-house cake cutting service
 - ♥ Cake and gift table to utilise
- ♥ One-on-one planning consultations/appointments



Total cost of Sophisticated Cocktail Package: \$12,500

Extras to consider:

- ♥ Platters of food on the tables in ballroom and/or in bar area
 - ♥ Cocktails on arrival
- ♥ Your choice of wine or champagne (please see beverage list on website)
 - ♥ Beer or spirits
 - ♥ Upgrade room to Victoria Suite (\$200)
- ♥ Ceremony turnaround charge (\$300 the ballroom can also be used as a wet weather option for outdoor weddings)
 - ♥ Late night snack e.g. pizza or cheese platters



High Tea Wedding

50 guests

Our High Tea Weddings are perfect for afternoon weddings. It provides exclusive use of the ballroom and is perfect if you are after a heritage feel.

You will have use of our beautiful china. Each guest receives a trio cup and saucer set, their own pot of tea and the High Tea is served on vintage cake stands.

Included in this package:

- ♥ Exclusive use of the ballroom
- ♥ High tea for each guest including: *a selection of savouries, cakes and sweets along with guest's choice of tea*
- ♥ Use of The Esplanade's vintage tea sets and cake stands
- ♥ Sparkling wine for your champagne toast
- ♥ Tea lights on tables
- ♥ Room set up to your configuration
- ♥ In-house cake cutting service
- ♥ Cake and gift table to utilise
- ♥ One-on-one consultations/appointments
- ♥ Non-alcoholic options
- ♥ White linen tablecloths
- ♥ One room for the night
(Harbourside room as available, including cooked breakfast for two)
- ♥ All seating and tables
- ♥ In-house music system



Total cost of the High Tea Wedding: \$4,950

Extras to consider:

- ♥ Cocktails on arrival
- ♥ Your choice of wine or champagne (please see beverage list on website)
 - ♥ Beer or spirits
 - ♥ Upgrade room to Victoria Suite (\$200)
- ♥ Ceremony turnaround charge (\$300 the ballroom can also be used as a wet weather option for outdoor weddings)

Please note that for the High Tea Wedding the Ballroom would need to be vacated by 5:30pm; additional hours into the evening are negotiable.



THE ESPLANADE HOTEL

Devonport Suppliers

Devonport has a range of wonderful businesses and people who can help you to create your perfect day.

Florist

Devonport Flowers

61 Victoria Road, Devonport.

Email: morag@devonportflowers.co.nz

Phone: 09 445 8350

Hair and Beauty

Sugar Suite Hair Spa

89 Victoria Road, Devonport.

Website: www.sugarsuite.co.nz

Email: info@sugarsuite.co.nz

Phone: 09 445 6929

Skin Sense Beauty Therapy & Day Spa

53B Victoria Road, Devonport.

Website: www.skincare.co.nz

Email: Devonport@skincare.co.nz

Phone: 09 445 7077

Louise Simpson Hair & Beauty

95 Victoria Road, Devonport

Website: www.louisesimpsonhairstudio.co.nz

Phone: 09 445 0600

Cakes

Cakes by Jan

Website: www.cakesbyjan.co.nz

Email: jan@cakesbyjan.co.nz

Phone: 09 413 8027

For Heavens Cake

48a Aramoana Ave, Devonport.

Website: www.forheavenscake.co.nz

Email: englishjen@xtra.co.nz

Phone: 09 445 2667

Photography

Captured by Keryn

Keryn Sweeney Photographer

96 Lake Road, Devonport.

Website: www.capturedbykeryn.com

Email: keryn@capturedbykeryn.com

Celebrants

Kimberly Sanders

Website: www.luckyinlove.co.nz

Email: celebrant@luckyinlove.co.nz

Dianne Hale

Email: dianne@hale.net.nz

Phone: 021751927





TERMS AND CONDITIONS

Menus

Menus must be confirmed 15 working days before the function. The Esplanade Hotel reserves the right to amend some choices on the menu due to non-availability of some ingredients. Our staff will inform the client as soon as possible about any catering changes.

Beverages

Beverage sales are based on an agreed bar account as specified by the client or package purchased. Wines and beers selected will be served, however if a product is not available a similar item will be substituted. Please note that the Sale of Liquor Act 1989 states that it is illegal for us (The Esplanade Hotel) to allow any persons to become intoxicated and in addition it is illegal for us to have intoxicated persons on the premises. Any intoxicated patrons will be asked to leave the premises.

Duration

The function room hire extends for a 5-6 hour time limit, specified at time of function confirmation.

Payment

A non-refundable deposit covering the room hire fee is payable upon confirmation of your booking and credit card details are taken as security. Payment of the final invoice portion is required 5 working days prior to the event and any additional charges to be settled prior to the end of the event. For your convenience we accept all major credit cards for account settlement immediately at the conclusion of the event. A 3% transaction fee applies to all credit card payments. Public Holiday surcharges (15%) will apply.

Guest Numbers

Delegate numbers must be confirmed at least 15 days before the function date. The minimum charges invoiced are based on confirmed numbers at this time. Additional guests catered for are to be charged at the agreed per person rate.

Hotel accommodation bookings

Once confirmed will incur a cancellation fee if the accommodation is cancelled or dates changed-as a small hotel it is difficult to hold rooms for long periods, and while all effort will be made to accommodate changes in meeting plans, once confirmed any changes or cancellations to accommodation bookings will incur cancellation charges of equivalent to a minimum one nights of the quoted tariff, or for multiple night bookings the total charge if advised within 10 days of the reservation check in date.

Noise

It is both a courtesy and a legal requirement that after 10:30pm noise is monitored responsibly. This may entail the sound system, band, DJ etc. reducing volume and the function coming to a finish by 11:00pm.

Other

The Esplanade Hotel does not allow food and/or beverage of any kind to be brought into the venue for consumption. The removal of any post function food or beverage from the property without express consent from the Esplanade Management is prohibited. Please note that according to the Sale of Liquor Act 1989, no alcoholic beverages of any kind may be removed from the licensed premises (The Esplanade Hotel in this case).

Breakage, theft or damage of Esplanade Hotel property and chattels will be charged to the client and/or his guests and invitees at the discretion of Hotel Management, dependent upon circumstances, accidental or malicious. Prices and rates are subject to change.

As of JUNE 2019.